Singapore Gymnastics

Bishan Sports Hall, No.5 Bishan Street 14 #02-01, Singapore 579783
Tel: +65 6258 4851 Fax: +65 6258 4853
Email: sgoffice@singaporegymnastics.org.sg
Website: www.singaporegymnastics.org.sg

GYMFEST 2011
12 November 2011 in Singapore (SIN)

DIRECTIVES

Dear Sir/Madam,

We are pleased to invite your organization to participate in the Singapore GymFest 2011 and to provide you with the following information:

Host Federation	Singapore Gymnastics Contact Persons: Ms. Chong Yi Mei - yimei@singaporegymnastics.org.sg Ms. Eleonora Klidzia – singaporegymnastics@yahoo.com Address: Singapore Gymnastics 5 Bishan Street 14 #02-01 Singapore 579783 Tel: + 65 5258 4851 Fax: + 65 6258 4853
Date	Arrival: 11th November 2011 Departure: 13th /14th November 2011
Airport	Singapore Changi International Airport
Schedule	▪ Arrival of Overseas Delegates - Friday, 11th November 2011 ▪ Rehearsal for Gymfest – Saturday, 12th November 2011 (Morning) ▪ Actual Gymfest Performance – Saturday, 12th November 2010 (Afternoon) ▪ Departure of Overseas Delegates – Sunday, 13th November 2010 or later.
Participants	Each participating team must have a minimum of 8 people and is allowed to put up

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	more than 1 item. A maximum of 8 minutes is allowed for each item. In total, a maximum of 30 items will be showcased in the Gymfest 2011.
Event Venue	**Toa Payoh Sport Hall** 297A Lorong 6 Toa Payoh Singapore 319389
Registration Details	Please complete the following form and submit it to Singapore Gymnastics along with the registration fee: ▪ Definitive Entry Form The form and fee must be received by Singapore Gymnastics no later than **30th September 2011**.
Registration Fee	A registration fee of SGD 100.00 per item is applicable. Failure to receive payment of registration fee by **10th October 2011** will render the registration void.
Payment	<u>Cheque</u> Crossed Cheque payable to "Singapore Gymnastics". <u>Bank Transfer</u> Payable to: Singapore Gymnastics Bank: DBS Bank 6 Shenton Way DBS Building Tower 1 Singapore 068809 Account Number: 0019014450 Swift Code: DBSSSGSG

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<table>
<tr><td>Advertisement</td><td>Advertisement space is available in program booklet.

<table>
<tr><th>Options</th><th>Price</th></tr>
<tr><td>Full back page</td><td>S $ 2,000.00</td></tr>
<tr><td>Full inside back page</td><td>S $ 2,000.00</td></tr>
<tr><td>Full page</td><td>S $ 1,000.00</td></tr>
<tr><td>Half Page</td><td>S $ 500.00</td></tr>
</table>

Please complete the advertisement request form and submit it to Singapore Gymnastics along with your other documentation by no later than 10th October 2011.</td></tr>
<tr><td>Transportation

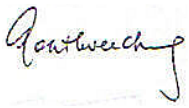
(Overseas Participants only)</td><td>Transfers to and from airport upon arrival and departure will be provided for all overseas teams.

Transfers to and from the Performance Venue will be provided by Singapore Gymnastics for all overseas teams.

Please complete the Travel Itinerary form and return it to the Singapore Gymnastics not later than 10th October 2011 for the purpose of arranging transportation.</td></tr>
<tr><td>Hotel

(Overseas Participants only)</td><td>Should you require accommodation, you may wish to book your own or complete Accommodation section on the definitive entry form to confirm number of hotel rooms required.</td></tr>
<tr><td>Visa</td><td>The participants who need a special invitation or a confirmation in order to obtain a visa for Singapore (at their own charge) are kindly requested to inform Singapore Gymnastics not later than 10th October 2011.</td></tr>
<tr><td>Insurance</td><td>Singapore Gymnastics decline all responsibility in the event of illness, accident and/or repatriation. The participants are responsible for arranging sufficient insurance coverage at their own expenses.</td></tr>
</table>

Sincerely Yours,



Goh Hwee Cheng
Chair-Gymfest 2011 Organising Committee
Singapore Gymnastics

Encl.: Definitive Entry Form
Advertisement Request Form